LOADSHACKLE / BLANK PROJECT RELEASE WORKSHEET

Four-gate engineering release worksheet

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BLANK PLANNING WORKSHEET. Not a signed release, approved drawing, calibration certificate or test report. Agree the project-specific scope and authorized decisions before proceeding.

Project and controlled baseline

Project / assembly / PO reference: _____

Customer legal entity / responsible contact: _____

Supplier legal entity / responsible contact: _____

Drawing / technical specification / BOM revisions: _____

Requested WLL and units / quantity / destination market: _____

Body origin, pin and signal/readout configuration: _____

Applicable requirements / NDA reference / document register: ___

Gate 1 - written scope / engineering definition

Included, optional and excluded deliverables / revision: _____

Open items, owner, due date and effect on release: _____

Decision [release / hold / reject], scope and record date: _____

Customer authorized name / signature / date: _____

Supplier authorized name / signature / date: _____

Gate 2 - drawing freeze / agreed prototype build

Approved drawing, interfaces, fits and test-plan revisions: ____

Open items, accepted deviations and re-review actions: _____

Decision [release / hold / reject], scope and record date: _____

Customer authorized name / signature / date: _____

Supplier authorized name / signature / date: _____

Gate 3 - prototype / verification acceptance

Actual sample serials, reports and acceptance criteria: _____

Results, deviations, disposition and retest requirements: _____

Decision [accept / hold / reject], scope and record date: _____

Customer authorized name / signature / date: _____

Supplier authorized name / signature / date: _____

Gate 4 - production baseline / defined batch

Accepted drawing, BOM, process and inspection revisions: _____

Released quantity / batch identity / handover records: _____

Decision [release / hold / reject], scope and record date: _____

Customer authorized name / signature / date: _____

Supplier authorized name / signature / date: _____

Changes and delivery commitments

Change request ID / reason / affected records or batches: _____

Effects on design, tests, cost, schedule and reopened gates: ___

Agreed drawing, prototype, witness and dispatch dates: _____

A blank field is unresolved. A website selection or copied email does not execute this record. Keep completed, authorized project records and superseded revisions identifiable.